



2019 Healthiest Workplace Awards

APPLICATION PROCESS

Thank you for taking the next step in competing for the 2019 Healthiest Workplace Award for your organization.

The selection committee will use your results from the CDC Worksite Health ScoreCard (Recognized Healthy Employer Criterion) and combine those results with your submitted application as they review all applications.

Please submit a written application including the following elements:

- **Company Information:** Name of the company, number of employees, number of lives on the health plan, and the key contact (should be the same as on the Recognized Healthy Employer Survey) along with their email and phone number.
- **Award Category:** Private: Small (1-99 employees), Medium (100-249), Large (250-749), Mega-Large (750+), Healthcare System (public, non-profit, private); Public: Cities, Counties, College/University, State Agency, Board, or Commission)
- **Background of your efforts to including your reasons for offering your programs and expected results**
- **The planning process including staff and team members, any data utilized during planning, and ongoing leadership support.**
- **The steps taken toward implementing solutions including communications, engagement strategies, incentives, technology, and other positive behavior change supports.**
- **Discuss any policy, environmental, and system changes at your workplace including onsite strategies, time off for activities, and any unique benefits offered.**
- **The evaluation process including process measures, health outcomes, and financial impacts.**

Also submit any supporting materials including but not limited to any communications, campaigns, programs, and evaluation reports. These materials will help the committee members in their selection of the finalists and the winners of the 2019 awards. **Applications are due by Friday, May 17th, 2019** and finalists will be announced by June 7th, 2019. Awards will be presented at the annual luncheon in July.

Please mail the completed application to the following:

Attn: Brad Martin, Director
State Employee Wellness Program
Office of Preventive Health
Mississippi State Department of Health
P.O. Box 1700
Jackson, MS 39216

Should you have further questions,
please contact one of the following:

Murray Harber, Executive Director,
Mississippi Business Group on Health,
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